



EXPERIENCE LOG SUMMARY

READ ALL DIRECTIONS ON THE REVERSE SIDE PRIOR TO COMPLETING THIS FORM.
FAILURE TO COMPLETE THIS FORM PROPERLY WILL DELAY PROCESSING.
THIS DOCUMENT IS REQUIRED IN ADDITION TO THE LOG OF APPRAISAL EXPERIENCE.

1. Application Level				
<input type="checkbox"/> Residential License		<input type="checkbox"/> Certified Residential		<input type="checkbox"/> Certified General
2. Type of Application				
<input type="checkbox"/> Original Application		<input type="checkbox"/> Upgrade Application		Current License Number _____
3. Name				
Last		First	Middle	
4. Category of Experience				
1. Fee and Staff Appraisal				
2. Ad Valorem Tax Appraisal				
3. Review Appraisal				
4. Appraisal Analysis				
5. Real Estate Counseling				
6. Highest and Best Use Analysis				
7. Feasibility Analysis				
8. Teaching Appraisal Courses (no longer eligible for experience credit)				
9. Setting Forth of Opinions of Value of Real Property for Tax Purposes as an Employee of a California County Assessor's Office or Board of Equalization.				
10. Assistance in Preparation of Appraisals				
11. Real Estate Valuation Experience as a Real Estate Lending Officer or Real Estate Broker, but Only to the Extent that the Experience is Directly Related to the Actual Performance or Professional Review of Real Estate Appraisals.				
5. Broker Experience (can be used at the Residential License level only)				
<input type="checkbox"/> I have a current valid California Real Estate Broker's License and qualify for 1000 hours experience credit toward my licensing experience requirement. I understand this experience cannot be transferred to the certified levels. A Certified Letter of License History, not more than 30 days old, from the California Department of Real Estate is attached.				
6. Category Number	7. Residential/ Non-Residential	8. Total Hours	9. Dates of Experience	10. Employer or Three Client References

FOR OREA USE ONLY						
Bro Exp:	Y N N/A	2 yrs exp:	Y N N/A	Form Letter:	Y N N/A	Comments: EXPERIENCE QUALIFIES <input type="checkbox"/> By _____ Date _____
Log:	Y N	Category:		Resolved:	Y N N/A	
Work S App:	Y N N/A	NonRes Hrs:		Follow Up:	Y N N/A	
Total Hours:				Resolved:	Y N N/A	

READ THE FOLLOWING INFORMATION PRIOR TO COMPLETING THIS FORM

- Do not write in the shaded areas.
- Type or print clearly in blue or black ink.
- Applications must be legible.
- A *Log of Appraisal Experience* (REA 3004) must accompany this form.
- All fees must be paid by pre-printed personal check, company check, cashier's check, certified check, money order, or government purchase order.
- Fees cannot be refunded. By statute, all fees submitted are deemed earned upon receipt.
- If you have any questions, please write to the address listed below or call (916) 263-0722.
- Mail all necessary material to:

OFFICE OF REAL ESTATE APPRAISERS
1755 Creekside Oaks Drive, Suite 190
Sacramento, CA 95833

INSTRUCTIONS

1. APPLICATION LEVEL--The level for which the experience has been submitted.

2. APPLICATION TYPE--The type of application you have submitted.

Original Application--Currently does not hold a valid license.

Upgrade Application--Currently holds a Provisional License or a Trainee License and is submitting the experience needed to convert the current license level to Residential License.

OR

Currently holds a Provisional License, Trainee License, or Residential License and wishes to upgrade current license status to the Certified Level. This also applies to the Certified Residential level wishing to upgrade to the Certified General level.

On all upgrades indicate current license number in the space provided. Refer to the *Real Estate Appraiser Licensing Requirements Handbook* for additional information.

3. NAME--Your full legal name as it appears on your initial application. For Upgrade Applications indicate your name as it appears on your current license certificate.

4. CATEGORY OF EXPERIENCE--All experience claimed must be identified as being in one of the categories listed. All work samples which are reported on the log must be in conformance with the specific requirements of the Uniform Standards of Professional Appraisal Practice (USPAP) in order to qualify for experience credit. See the *Real Estate Appraiser License Requirements Handbook* for the types of work samples to be submitted for review.

5. BROKER EXPERIENCE--Individuals who hold a valid California Real Estate Broker's license may claim 1000 hours of appraisal experience at the Residential License level only. A Certified Letter of License History not more than 30 days old, must be submitted from the California Department of Real Estate. Mark the box if you are claiming broker experience. This experience cannot be used at the certified levels.

6. CATEGORY NUMBER--The category number from Item 4. List one category per employer per line. All experience claimed for one level of experience may be combined on one line.

7. RESIDENTIAL/NON-RESIDENTIAL--Indicate whether the experience claimed for the category number listed on the line is residential or non-residential. Residential and non-residential experience may not be combined and must be listed on separate lines.

8. TOTAL HOURS--The total number of hours claimed for the category of experience listed on the line.

9. DATES OF EXPERIENCE--The beginning and ending dates for the experience you are claiming on this line.

10. EMPLOYER OR THREE CLIENT REFERENCES--The name, address and telephone number of your employer for the experience you are claiming on this line. If self-employed list three client references who can verify your experience.